

CLEARLY PRINT YOUR NAME: _____

FIRST

LAST

NURSING PROCESS NUR1020**INSTRUCTOR**

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Office location:

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gbrickma@broward.edu**NUR 1020****Nursing Process I - 3 semester hours**

A theoretical course for the beginning nursing student. Nursing process provides the student with the fundamentals of nursing including such basic skills as health assessment, legal aspects of nursing practice, communication and documentation techniques, asepsis, the nursing process, caring for patients having special procedures or specimen collection, and the role of the nurse as a member of the health care team. This course also includes explanation of specific physiological and psychological human needs as hygiene, safety, sleep and rest, sensory, grief and loss, and self-concept and the nurse's role in assisting a person meet these needs, while sensitive to cultural diversity, human dignity, and developmental progression.

REQUIRED TEXT & MATERIALS

As per departmental guidelines.

Module & packet for NUR 1020 (contains course goals, objectives, and study guides)

DISABILITY SERVICES: Students with disabilities must register with the Office of Disability Services.

TABE: The student must complete the reading portion of the TABE test during the course or within one year prior to the beginning of the course. Exam scores will not be released until the TABE results are submitted to course faculty. For students with a final grade of 'C' or better, a final grade of incomplete will be assigned pending receipt of TABE scores. Grades for students scoring less than a 'C' will be assigned as appropriate.

METHOD OF INSTRUCTION: Primary lecture/discussion presenting information supportive of course goals and objectives.

ATTENDANCE: Classroom attendance is expected. The student is responsible for all material presented at every class meeting including announcements. The student is responsible for all material presented in the text and in audio-visuals. Students are also responsible for any module objectives not covered within the time frame of the class. If a student arrives for class after lecture has begun, the student may enter the classroom after the break. If the student has made arrangements with the faculty in advance, an exception will be made. **Participation** in the classroom setting via verbal input and group involvement is encouraged. It is expected that students be prepared for each lecture prior to class and that questions reflect critical thinking.

Important Notice

Faculty will report student non-attendance. If you stop submitting assignments or fail to take tests *prior* to the withdrawal date, you will be administratively withdrawn from class and receive a **W** or, if it is your third attempt, an **F**.

If you stop participating *after* the withdrawal date, you will receive an **F** for the course. To avoid this situation, you should remain an active learner in this class and always communicate extenuating circumstances to me. Ongoing communication with the instructor is critical to your course success.

EVALUATION PROCEDURES: Written, multiple-choice exams. Exam content will be derived from assigned reading material, both text book and lecture presentation. Nursing exams focus on the student's ability to use knowledge to determine nursing action.

EXAMS AND GRADING: Attendance at exams is mandatory. Photo ID is required. If a student is unable to take the exam at the scheduled time, the student must notify the instructor by the end of the class time for a make-up exam to be considered and scheduled if appropriate. **Make-up exams** will be considered based on the discretion of the instructor and must be taken by the first day the student returns to class, not to exceed 1 week. All make-up exams will contain essay and short answer/fill-in blank questions. Students not taking an exam for any reason will score a zero for that exam. Course letter grades will be assigned based on the following scale.

<p>There is a possible 200 points in this course. The points are divided as follows:</p> <table data-bbox="285 432 769 552"> <tr> <td>Exam 1</td> <td>50 points</td> </tr> <tr> <td>Exam 2</td> <td>50 points</td> </tr> <tr> <td>Exam 3</td> <td>100 points (50 of which are cumulative)</td> </tr> </table> <p>Potentially, the final exam may be split into two exams of 50 questions each with the cumulative portion being administered via secure online exam.</p>	Exam 1	50 points	Exam 2	50 points	Exam 3	100 points (50 of which are cumulative)	<p>Letter grades will be assigned based on the following division:</p> <table data-bbox="1057 432 1344 579"> <tr> <td>A</td> <td>184-200</td> </tr> <tr> <td>B</td> <td>166-183</td> </tr> <tr> <td>C</td> <td>146-165</td> </tr> <tr> <td>D</td> <td>126-145</td> </tr> <tr> <td>F</td> <td>000-125</td> </tr> </table>	A	184-200	B	166-183	C	146-165	D	126-145	F	000-125
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C	146-165																
D	126-145																
F	000-125																

- Any student scoring below 37 on Exam 1 is encouraged to complete the computer program on test-taking skills available in the nursing lab. This program takes about four hours to complete.
- Students may write on the exam booklet during the exam. Grades will be determined solely by the responses entered on the Scantron card. It is strongly advised that students make sure that they have answered all the questions in the exam booklet. If a student has inadvertently forgotten to answer a section of the test, skipped a question and filled in the key card erroneously, etc, the test will still be graded as a completed exam based on the number of questions included in the original exam.
- If, for any reason, a student must exit the exam room before completing the exam, the exam will be turned in as completed and the student may not re-enter to continue the exam. Students who fail to be in class at the time the exam begins will not be permitted to take the exam but will take a make-up essay exam.
- Beepers/phones must be turned off during exams. Back-packs must be placed at the front of the room, and purses must be securely placed under the chair. No electronics. No hats.
- Unless announced otherwise, exams 1 & 2 will be available at the end of the next class for student review, which will be limited to 15 minutes total. This is the only opportunity to see the actual exam, except as specified below. Completion of the review and subsequent reviews is dependent on the maintenance of a test-taking environment during the session. As an alternative, students may elect to make an appointment with Italia Folleco for test-taking skills counseling.
- Students with questions about an exam item or rationale are encouraged to review the written material relating to that subject and then make an appointment with the faculty member to discuss the item. The deadline for discussion of any exam items or test-taking skills counseling based on the exam is one day prior to the subsequent exam.
- Students may not remove the exam from the room at any time, including during or following exam review. Unauthorized possession of an exam or exam questions constitutes academic dishonesty and will be handled in accordance with that policy.
- Exam grades are posted to Blackboard as a courtesy only. The official grade is the grade represented by the ScanTron.
- Students are expected to exhibit honesty and integrity. Unless specifically stated otherwise, all submitted assignments must be the independent work of the student. The Academic Honesty Policy and Code of Professional Behaviors policies are attached and apply to this course.

I have read and understand the above requirements.

Signed _____ Date _____